

Attachment D

Reporting Requirements

Legend
Applicable to jurisdictions using high diversion organic waste processing facilities
Reporting by county
Waste Comp Studies
Route Reviews
Compliance Reviews
Inspections (Tier 1 and Tier 2 Generators)
Include if applicable

Description	Regulation Section	Initial Compliance Report 4/1/2022	Implementation Record 18995.2 (p 102)	Annual Reporting 8/1/2022-Ongoing 18994.2 (p 97)
Article 3 Organic Waste Collection Service(s)				
Description of collection method(s)	18984.4 (a)(1) 18994.2 (b)(1) 18995.2 (f)(3)	x	x	x
Geographical area of each collection method	18984.4 (a)(2)		x	
Number of generators receiving each type of organic waste collection service	18994.2 (b)(2) 18995.2 (f)(3)	x		x
Whether compostable plastic (e.g., food serviceware) are accepted at processing facility	18984.4 (a)(4) 18995.2 (f)(3)		x	
If compostable plastic are accepted at processing facility, verification of ability to process is to be provided by the facility	18984.4 (a)(4) 18995.2 (f)(3)		x	
Whether plastic bags are accepted at processing facility & verification from facility	18984.4 (a)(5) 18995.2 (f)(3)		x	
If plastic bags for organic wastes are accepted at processing facility, verification of ability to process is to be provided by the facility	18984.4 (a)(5) 18995.2 (f)(3)		x	
Facility(ies) that accept and recover compostable plastics	18994.2 (b)(4)	x		x
Facility(ies) that accept organic waste in plastic bags	18994.2 (b)(5)	x		x
High diversion organic waste processing facility(ies) used and their Recycling and Disposal Reporting System number	18994.2 (b)(3)	x		x
All high diversion processing facilities used	18984.4 (a)(3)(A) 18995.2 (f)(3)		x	
List of approved haulers allowed to take organic waste to the jurisdiction's identified high diversion organic waste processing facility(ies)	18984.4 (a)(3)(B) 18995.2 (f)(3) 18998.4 (b)		x	
Geographical area or routes or addresses hauler(s) serve	18984.4 (a)(3)(C) 18995.2 (f)(3) 18998.4 (a)		x	
Article 3 Contamination Monitoring				
Number of route reviews conducted	18994.2 (c)(1)			x
Number of times notices, violations, or targeted education materials were issued to generators for prohibited container contaminants	18994.2 (c)(2)			x
Results of waste composition studies performed to meet contamination minimization requirements and number of resulting targeted route reviews	18994.2 (c)(3)			x
Description of process for determining level of contamination	18984.6 (a)(1) 18995.2 (f)(4)		x	
Copies of all inspection documentation including: - Name/account name of each person or entity - Date(s) of inspection - Person(s) conducting review - Findings (NOVs or education materials issued) - Photographs	18984.6 (a)(2) 18995.1 (d)(1) 18995.1 (c) 18995.2 (f)(11) 18998.4 (d)(4)		x	

Attachment D

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Copies of all enforcement actions (NOVs, penalty orders)	18984.6 (a)(2) 18995.1 (d)(2) 18995.2 (f)(11) 18995.2 (f)(12) 18998.4 (d)(4)		x	
Support for generator compliance (date of compliance, entity, evidence to support compliance)	18984.6 (a)(2) 18995.1 (d)(3) 18995.2 (f)(11) 18998.4 (d)(4)		x	
Copies of notices and educational material	18984.6 (a)(2) 18995.1 (d)(4) 18995.2 (f)(11) 18998.4 (d)(4)		x	
Copies of all <u>compliance review</u> documentation including: - Name/account name of each person or entity - List of accounts reviewed for each compliance review - Date(s) of inspection - Person(s) conducting review - Findings (NOVs or education materials issued) - Photographs - Addresses where prohibited materials found	18984.6 (a)(2) 18995.1 (d)(1) 18995.1 (c)		x	
Copies of all enforcement actions (NOVs, penalty orders)	18984.6 (a)(2) 18995.1 (d)(2) 18995.2 (f)(12)		x	
Support for generator compliance (date of compliance, entity, evidence to support compliance)	18984.6 (a)(2) 18995.1 (d)(3)		x	
Copies of notices and educational material	18984.6 (a)(2) 18995.1 (d)(4)		x	
Copies of all <u>route review</u> documentation including: - Name/account name of each person or entity - Description of hauler route and addresses covered by a route review - List of accounts reviewed for each compliance review - Date(s) of inspection - Person(s) conducting review - Findings (NOVs or education materials issued) - Photographs - Location of route reviews - Addresses where prohibited materials found	18984.6 (a)(2) 18995.1 (d)(1) 18995.1 (c)		x	
Copies of all enforcement actions (NOVs, penalty orders)	18984.6 (a)(2) 18995.1 (d)(2) 18995.2 (f)(12)		x	
Support for generator compliance (date of compliance, entity, evidence to support compliance)	18984.6 (a)(2) 18995.1 (d)(3)		x	
Copies of notices and educational material	18984.6 (a)(2) 18995.1 (d)(4)		x	
Documentation of composition studies (dates, location of solid waste facility where performed, routes, source sector, number of samples, weights & ratios of prohibited contaminants, total sample size)	18984.6 (a)(3) 18995.2 (f)(4)		x	
Copies of all enforcement actions (NOVs, penalty orders)	18995.2 (f)(12)		x	
Copies of notices to generators with contamination	18984.6 (a)(4) 18995.2 (f)(4)		x	
Number of containers where the contents were disposed of due to observed contamination	18984.6 (a)(5) 18995.2 (f)(4)		x	
Article 3 Waivers				
Type of emergency circumstance waiver issued and number of days in effect	18994.2 (d)(1) 18984.13			x
Tons of organic waste disposed due to waivers (excluding disaster and emergency waivers)	18994.2 (d)(2)			x
Number of generators issued a de-minimis waiver	18994.2 (d)(3)			x

Attachment D

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Number of generators issued a physical space constraint waiver	18994.2 (d)(4)			x
Number of generators waived from subscribing to organic waste collection service	18994.2 (d)(5)			x
Copy of Facility Temporary Equipment or Operational Failure Waivers (date, timeframe, locations/routes affected) & related correspondence	18984.14 (a)(1) 18995.2 (f)(5)		x	
Description of jurisdictions process for issuing waivers	18984.14 (a)(2) 18995.2 (f)(5)		x	
Frequency of inspections to verify waivers.	18984.14 (a)(2) 18995.2 (f)(5)		x	
Copy of all de minimis, physical space constraint waivers, and frequency waivers (location, date issued, name of generator)	18984.14 (a)(3-5) 18995.2 (f)(5)		x	
Amount of sediment debris disposed annually	18984.14 (a)(6) 18995.2 (f)(5)		x	
Amount of solid waste removed from homeless encampments/illegal disposal sites if >100 tons	18984.14 (a)(7) 18995.2 (f)(5)		x	
Copy of compliance agreements for quarantined organic waste that is disposed (generator name, date issued, location of final disposition, amount of organic waste)	18984.14 (a)(8) 18995.2 (f)(5)		x	
Article 4 Education & Outreach				
Number of organic waste generators and edible food generators that received information, and the type of education and outreach used	18994.2 (e)(1)			x
Copies of all provided outreach materials	18985.3 (a)(1,4) 18995.2 (f)(6) 18998.4 (d)(2) 18998.2 (a)(5)		x	
Who the information was sent to including the date or date posted (for mass distribution include the type and number of accounts)	18985.3 (a)(2-3) 18995.2 (f)(6) 18998.4 (d)(2) 18998.2 (a)(5)		x	
Article 7 Hauler				
Number of haulers approved to collect organic waste in jurisdiction	18994.2 (f)(1)			x
RDRS number for all facilities utilized for organic waste	18994.2 (f)(2)			x
Number of haulers that had approval revoked or denied	18994.2 (f)(3)			x
Ordinances, enforceable mechanisms, contracts, and agreements	18988.4 (a)(1) 18995.2 (f)(1,7) 18998.4 (d)(1)		x	
Description of hauler program (type of system(s) used, type & conditions of approvals per type of hauler, and process for approvals, denials and revocations, process for issuing/revoking/denying written approvals, self/back haul requirements)	18988.4 (a)(2) 18995.2 (f)(7)		x	
Record of hauler compliance with local ordinances (copies of reports, written approvals/denials/revocations)	18988.4 (a)(3) 18995.2 (f)(7)		x	
Article 8 Cal Green Building Standards				
Number of C&D projects conducted in accordance with § 18989.1	18994.2 (g)(1)			x
Number of projects subject to § 18989.2	18994.2 (g)(2)			x
Article 10 Edible Food Recovery				
Number of edible food generators located within the jurisdiction	18994.2 (h)(1)			x
Number of FRO/FRS operating in jurisdiction that contract with commercial edible food generators for food recovery and FRO/FRS must report total pounds of edible food recovered in the previous calendar year to jurisdiction	18994.2 (h)(2-3)			x
List of commercial edible food generators in the jurisdiction that have a contract or written agreement with FRO/FRS pursuant to § 18991.3 (b)	18991.2 (a)(1) 18995.2 (f)(8) 18998.4 (d)(3)		x	
List of food FRO/FRS in the jurisdiction including edible food recovery capacity	18991.2 (a)(2) 18995.2 (f)(8) 18998.4 (d)(3)		x	

Attachment D

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Documentation of actions taken by jurisdiction to increase edible food recovery capacity	18991.2 (a)(3) 18995.2 (f)(8) 18998.4 (d)(3)		x	
Article 11 Organic Waste Recycling Capacity				
Estimated tons to be generated for landfill disposal	18994.2 (i)(1)(A)			X
Capacity verifiably available to county and cities within the County	18994.2 (i)(1)(B)			X
New Capacity needed	18994.2 (i)(1)(C)			X
Locations identified for new or expanded facilities	18994.2 (i)(1)(D)			X
Jurisdictions required to submit implementation schedules	18994.2 (i)(1)(E)			X
Jurisdictions that do not provide information to the County within 120 days	18994.2 (i)(1)(F)			X
Article 12 Procurement Requirements				
Amount of recovered organic waste products procured	18994.2 (j)(1)			x
Amount of procured fuel, electricity, and gas for heating during the prior calendar year (if procurement target exceeds annual procurement per § 18993.1(j))	18994.2 (j)(2)			x
Description of how the jurisdiction will comply with organic waste procurement targets	18993.2 (a)(1) 18995.2 (f)(9) 18998.4 (d)(3)		x	
Entity/operation/facility from whom the recovered organic waste was procured (name, physical location, contact info, description of product use, where product used)	18993.2 (a)(2) 18995.2 (f)(9) 18998.4 (d)(3)		x	
Invoices related to organic waste procurement	18993.2 (a)(3-4) 18995.2 (f)(9) 18998.4 (d)(3)		x	
Written certification from an authorized rep at POTW used for renewable gas attesting that: (1) POTW is in compliance; (2) total tons received from facilities listed in § 18993.1(h)(1); (3) percentage of bio solids produced and transported to activities that constitute landfill disposal	18993.2 (a)(5) 18995.2 (f)(9) 18998.4 (d)(3)		x	
Written certification from authorized rep at biomass conversion facility certifying the biomass feedstock was received from a permitted solid waste facility	18993.2 (a)(6) 18995.2 (f)(9) 18998.4 (d)(3)		x	
Records evidencing total amount of transportation fuel, electricity, and gas for heating applications procured during the calendar year	18993.2 (a)(7) 18995.2 (f)(9) 18998.4 (d)(3)			
Copy of ordinance/enforceable mechanism adopted to ensure mulch is provided by service procured by Jurisdiction or direct service provider meets land application standards in 18993.1	18993.2 (a)(8) 18995.2 (f)(9) 18998.4 (d)(3)		x	
Invoices, receipts, etc. for proof of purchase of recycled content paper by volume and type as well as copies of verification required under § 18993.3	18993.4 (a)(1-2) 18995.2 (f)(10) 18998.4 (d)(3)		x	
Articles 13 Initial Compliance Report/Annual Reporting				
Copy of ordinance/enforceable mechanisms	18994.1 (a)(1)	x		
Contact info for jurisdiction employee designated as primary contact (name, email, phone number, mailing address)	18994.1 (a)(3)(A-B)	x		
Report any changes to ordinances/enforceable mechanisms	18994.2 (l) 18994.1 (a)(1)			x
Report any changes in contact info of jurisdiction employee designated as primary contact including: - Name - Email - Phone number - Mailing address	18994.2 (l) 18994.1 (a)(3)			x
Articles 14-16 Compliance Monitoring and Enforcement				
Description of jurisdictions inspection and enforcement program	18995.2 (f)(2) 18998.4 (d)		x	
Number of businesses included in compliance reviews	18994.2 (k)(1)		x	x
Number of route reviews conducted	18994.2 (k)(2)		x	x
Number of inspections conducted by type for commercial edible food generators, food recovery organizations, and commercial businesses	18994.2 (k)(3)		x	x

Attachment D

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Description	Regulation Section	Initial Compliance Report 4/1/2022	Implementation Record 18995.2 (p 102)	Annual Reporting 8/1/2022-Ongoing 18994.2 (p 97)
Number of complaints received, investigated, and NOVs issued based on complaint investigation	18994.2 (k)(4)		x	x
Number of NOVs issued by entity type	18994.2 (k)(5)		x	x
Number of penalty orders issued by entity type	18994.2 (k)(6)		x	x
Number of enforcement actions that were resolved by entity type	18994.2 (k)(7)		x	x
Record of complaints received (see below) and if NOV issued or determination of compliance	18995.3 (e) 18995.2 (f)(13) 18998.4 (d)(4)		x	
Provide a procedure for the receipt and investigation of complaints that includes: - Name and contact info (if not anonymous) - Identity of the alleged violator (if known) - Description of violation (including location and all other known relevant facts known to the complainant) - Photographic/documentation of evidence (if relevant) - Identity of witness (if known)	18995.2 (f)(13) 18995.3 (b)		x	
Articles 17 Performance-Based				
Geographical area each designee serves	18998.4 (a)		X	
Copy of contract with designee(s) specifying that haulers are to transport the source separated organic waste collection stream to a designated source separated organic waste facility	18998.4 (b)		X	
List of generator addresses in the jurisdiction	18998.4 (c)(1)		X	
List of generator addresses served with performance-based collection service in jurisdiction	18998.4 (c)(2)		X	
List of generator addresses in jurisdiction that do not receive performance-based collection service	18998.4 (c)(3)		X	
Documentation of jurisdictions' enrollment system for organic waste generators to subscribe to service	18998.4 (c)(4)		X	
Jurisdiction name	18998.3 (b)(1)			
Date performance-based collection service will start	18998.3 (b)(2)			
Jurisdiction contact information - Name - Address - Phone number	18998.3 (b)(3)			
Address where all records required are maintained	18998.3 (b)(4)			
List of each designated source separated organic waste facility, landfill disposal facility, or other facilities and their recycling and disposal reporting system number for any that receive solid waste directly from jurisdiction	18998.3 (b)(5)			
Name of any designee with delegated responsibilities	18998.3 (b)(6)			
Relevant documentation demonstrating designee's obligation to comply	18998.3 (b)(6)			
Statement attesting to accuracy by the jurisdiction's representative for ensuring compliance	18998.3 (b)(7)			
Percentage of commercial businesses and residential sector currently enrolled in organic waste collection services	18998.3 (b)(8)			